

SPRINGBOARD PROGRAMME for bereaved military young adults – 22.5 hours per week, £25-£27k per annum FTE

Job Description

Scotty's Little Soldiers supports children and young people aged 0-25 who have experienced the death of a parent who served in the British Armed Forces of the Crown.

Our help to bereaved service families is delivered through 4 Family Programmes: SMILES, SUPPORT, STRIDES and SPRINGBOARD.

Our SPRINGBOARD programme launched in 2020, specifically to support the needs of young adults who have experienced the death of a parent. We are keen to further develop the service that Springboarders receive, by offering them a dynamic and supportive community and are looking to recruit someone for this purpose.

To apply for this role, please note that we will require the following:

- A completed Scotty's Little Soldiers application form - [Download our application form here.](#)
- A covering letter detailing why you think you're a good fit for this role
- An up-to-date CV

Either apply through our careers site <https://scottyslittlesoldiers.recruitee.com/>, or directly to team@scottyslittlesoldiers.co.uk

The closing date for applications is Monday 21st November 2022

Job Requirements

In this role you will have overall accountability for:

- The SPRINGBOARD programme: complete accountability – “the buck stops here” for the programme
- The SPRINGBOARD Annual Plan and financial budget
- Delivering positive impact for Springboarders in line with the charity's over-arching Golden Goals
- Recruiting new Springboarders – we want as many young adults as possible who have experienced the death of a parent who served to benefit

And be responsible for:

- Identifying the current and developing needs of SPRINGBOARD beneficiaries and creating a programme of activities and opportunities to ensure that their individual and collective needs are met.
- Establishing and growing a Springboarder community by planning and tailoring communications that lead to successful engagement across multiple platforms.
- Developing and implementing a 'Scotty's buddy' mentor scheme to encourage volunteering opportunities with younger members within the charity.
- Supporting the development and running of the Scotty's SPRINGBOARD COUNCIL to ensure the voice of our members is heard.
- Assisting in the planning, development, implementation and evaluation of effective networking opportunities focused on Springboarders connecting with their peers.

- Identifying the need for 1:1 emotional and wellbeing support and, where appropriate, referring into the Scotty's SUPPORT programme or appropriate external organisations.
- Providing information and guidance, including signposting to external agencies and organisations on bereavement, careers, personal development and training opportunities.
- Establishing and developing relationships with external partners from military, educational, learning and development and commercial communities to offer skills workshops, motivational talks and training sessions.
- Assisting with the development and implementation of effective performance monitoring tools to ensure there is a robust evaluation of all SPRINGBOARD programme activities.
- Ensuring the effective implementation of all safeguarding policies and procedures.
- Assisting with the continuing development of the SPRINGBOARD programme and to contribute to the charity's strategic planning.
- Engaging in media activities to promote bereavement led information and resources, as well as publicise the work of the charity.
- Maintaining and developing own professional knowledge and skills through CPD / qualifications.

We're shaping a culture at Scotty's where amazing people can do their best work. We have identified 4 key attributes that we're looking for in new team members:

Energy/Drive

We have an entrepreneurial spirit at Scotty's. We are determined to improve the lives of the children and young people we support and move quickly to make this happen. We're looking for people who share this mindset. We like thinkers, but we love doers!

Team Player

We do things differently at Scotty's; we don't have line managers; we are all accountable to each other. This means that whoever takes on this role will need to recognise the power of collaboration, be comfortable managing their own time and understand the part they play in making the team great.

Conscientious

As a small but growing team, we need team members that really care about the impact of the work they do. We're looking for you to demonstrate your passion and rigour throughout the recruitment process and beyond.

Humble

Our vision is to build a team stronger than the sum of its parts. Acknowledging our weaknesses and learning from our mistakes helps us to grow. If you love the idea of developing your skillset within a supportive environment, then Scotty's could be for you.

Our complete Culture Code can be found on our website www.scottyslittlesoldiers.co.uk